

OASFAA Board Meeting
Marriott Southern Hills
Tulsa, OK
April 9, 2019

Meeting Attendance

Voting Members Present: Alicia Smith, Becky Isaacs, Traci Franks, Karen Jeffers, Laura Coponiti, Melinda Simpson

Non-voting Members Present: Lori Boyd, Andrew Hammontree, Audra Main, Jason Marrujo, Jonna Raney, Melanie Rinehart, Mendy Schmerer

Call to Order

Alicia Smith, President, called the meeting to order at 5:52

Announcements: None

Review of Minutes: Motion made, seconded, and pass to accept the minutes

Treasurer Report: Motion made, seconded, and passed to accept the treasurer report

COMMITTEE REPORTS:

Advisory: Becky Isaacs – Received nominations for awards, an email was sent out to the board to review and approve. Awards are were ordered and are ready to hand out at Thursdays luncheon. Twelve gifts were ordered for retirees, we should have extra that can be used at the next conference.

Membership: Traci Franks –A current list of the membership was provided to the group. We still have around 15 that have not paid.

Electronic Initiatives: Mendy Schmerer – At the time registration closed we had 148 registered for the conference. Conference survey is ready, Mendy will clean up the volunteer form and have it ready for Friday.

Finance: Dustin Davidson – No report, not present

Legislative: Jonna Raney – It is time for reauthorization, NASFAA is pushing financial aid updates. Nothing major is happening on the state side of things.

Long Range Planning: Andrew Hammontree – Andrew had ask the board to review his updates to the P&P. There was motion to accept his recommendation plus update the awards recipient section, it was seconded and passed.

Historian: Mendy Schmerer – No report

Training: Audra Main – Support Staff training went well we had around 32 attendees. The COA training is set for tomorrow morning, we have 35 people registered. There will be breakfast snack food in the hospitality room before the session begins.

Conference: Lori Boyd – A group met with the hotel staff for a pre-conference meeting. They were impressed with how the hotel handle the meeting. They brought in the head people for each area that we will be working with. We will have a table in the back marked reserved so the ones working that come in late will have a place to sit. The hotel notified us that the cider used for centerpieces cannot be opened, we will announce this to

the attendees. Lori asked the hotel about donating something to be raffled off but we did not hear back from them.

Program: Melanie Rinehart – Everything is set and ready to go. Exhibit area was not listed on the agenda but we will make sure it is announced. The moderators were added to the agenda and everyone has been confirmed.

Local Arrangements: Lori Boyd/Jason Marrujo – There will be a red carpet and a backdrop with props, Andrew has agreed to take pictures. The table decorations will consist of little Oscars, plastic Champaign glasses and a bottle of cider. There will also be little swag bags filled with candy. The menu is set for the conference and arraignments have been made for four special dietary plates.

Entertainment: Jason Marrujo – There will be one game that will include utilizing the exhibitors which will encourage people to go by their tables. There will also be a celebrity hunt game throughout the conference. Thursday night's entertainment will be the drawing of the baskets and a game that consists of making an outfit out of trash bags, duct tape and alumni foil, it will conclude with a fashion show.

Corporation Relations: Michelle Enriquez – No report, not present.

Nominations and Elections: Karen Jeffers – Karen expressed that it has been hard to get people to agree to run for office. She presented the ballot to be approved by the board. Jason Marrujo president unopposed, Lori Boyd treasurer unopposed, Melanie Rinehart and Diana Sanders for secretary, Charly Smith, Cornelia Bass and James Powers for delegate at large. There was a motion to accept, a second, motion passed.

Site Selection: Karen Jeffers – The contract for the 2020 conference at the Reed Center has been signed. The dates are April 1-3rd.

SWASFAA Update: The mid-level training registration is open, there should be an agenda out soon. The training will be May 7th and 8th. Mendy will be attending a site visit on April 30 & May 1st for the fall conference in New Orleans. The next board meeting is scheduled for May 6th and 7th.

OLD BUSINESS: After further review it does not appear that the board is covered in our liability insurance policy. Becky will check into this and come back with some recommendations.

NEW BUSINESS: It was discussed that Melinda needs to invoice SWASFAA for their part of the Philo Brasher award. Mendy voiced concern about the lack of volunteers, people running for office and our conference registration. It was suggested that we make sure we allow time in our next board meeting to discuss and brainstorm. During the discussion of our election process, it was noticed that we have two versions of our Bylaws on our webpage. We need to determine which version is correct and update the webpage. We also need to review our election process to see if it needs to be updated.

Next Meeting: May 14th at 10:00 Audra will check on having it at Moore Norman, we will be notified once determined.

There was no further business, so the motion for adjournment was made and seconded, motion passed adjourned at 7:30

Laura Coponiti
OASFAA Secretary